

INTERNAL / EXTERNAL JOB POSTING



KSR has an immediate opening for a
Global IT Project Manager

This role can be based out of any of our operating facilities, globally.

Job ID #: KSR.2021.16

The **Global IT Projects Manager** plays a key role in supporting the Director of IT in the initiation, planning, implementation, and execution of major IT related projects. Develops comprehensive and integrated IT solutions that support our global strategy, while building an organizational business system infrastructure for the future state. Provides tactical leadership to deliver projects and business solutions through practical systems that incorporate global best practices.

REPORTING

Director, Information Technology

Key Duties & Responsibilities:

- **Business stakeholder management** – works with various global business and project stakeholders to understand the business objectives and requirements to ensure the program/project outcomes will contribute to these expectations and deliver the business benefits in a cost-effective manner.
- **Planning and execution** – define the overall project plans including the work breakdown structure (scope), resources, budget, schedule, and executes against the approved plan.
- **Financial management** – Responsible for managing the scope, schedule, and resources within the approved budget; monitors and tracks financials addressing variances as appropriate.
- **Risk and issue management** – anticipate risks interfering the successful completion and implementation of a program or project, develops mitigation strategies, and facilitates resolution of issues to lessen negative impacts to cost, schedule and quality.
- **Organizational change management** – work with various business leaders and the management team within the business units to ensure processes and resources are defined to deliver quality business process solutions.

Additional responsibilities:

- Manage full project lifecycle, developing and following a standardized KSR project management methodology.

INTERNAL / EXTERNAL JOB POSTING



- Engage with business units by facilitating, leading, and managing our business systems, and business driven project initiatives.
- Work with team-members, clients, and vendors in designing, building and testing innovative cost-effective solutions.
- Cultivate an atmosphere within project teams that quickly moves the team from forming to high-performing teams that execute consistently.
- Define, request, on-board, and lead, manage diverse functional project teams.
- Mentor and coach individuals within the global IT team to grow their skills and support their business unit needs.
- Develop and maintain high trust effective relationships with project stakeholders and sponsors
- Develop and present comprehensive project status reports and other relevant information to stakeholders at various levels of the organization.
- Facilitate risk definition, mitigate and manage project risks.
- Facilitate issue resolution/corrective action plan options and required decisions.
- Implement and manage project changes and interventions to achieve project objectives.
- Collaborate and coordinate with global IT staff.
- Determine project staffing needs and collaborate with resource managers to secure project team members from multiple disciplines.

QUALIFICATIONS AND EXPERIENCE REQUIRED:

- Undergraduate degree or diploma in Business Management, Computer Science or Information Systems
- Project Management Professional (PMP) designation
- Minimum 5 years' hands on IT project management experience, with demonstrated experience in leading multiple projects concurrently including large complex global projects.
- Proficiency in the use of project management tools, industry best practices and processes (e.g. Microsoft Project, Office 365. MCSE/MCITP/MCTS and/or CCNA certification training is an asset.
- Highly developed interpersonal skills, superior verbal and written communication skills including the ability to influence without direct authority. Ability to effectively communicate with all levels of stakeholders ranging from executives to shop floor personnel.
- Experience creating and effectively delivering polished presentations on complex issues to senior management.
- Excellent oral, written and presentation skills with the ability to describe technical concepts to both technical and non-technical stakeholders as well as write and edit technical documents. Ability to explain technical concepts and theories to non-technical audiences.
- Inspires trust in difficult high stress situations, by instilling confidence and engaging people on projects.

INTERNAL / EXTERNAL JOB POSTING



- Ability to forge, grow and maintain positive high trust relationships with multiple diverse groups.
- Proven skills in managing multiple priorities simultaneously and meet the time demands of occasional unpredictable activities, capable of handling pressure and challenges in a dynamic fast paced automotive environment.
- Strong analytical, critical thinking, problem-solving skills and a high degree of accuracy and attention to detail
- Align architecture with organizational strategies that are forward thinking, secure, reliable, and user friendly.
- Support the IT Director to develop and implement standardized global IT policies and procedures, including those for architecture, security, disaster recovery, global IT standards.
- Must have deep knowledge of Microsoft products and solutions (Microsoft certifications are an asset)
- Proven experience in IT network, cloud infrastructure, database and application planning and development
- Strong technical knowledge of network and PC operating systems, current network hardware, protocols, and standards.
- Knowledge of applicable data privacy practices and laws (GDPR and PIPEDA)
- Proven time management skills required, including ability to prioritize data recovery and repair of system infrastructure above all other duties
- Knowledge of Infor XA and IBM Power series server architecture is an asset
- Knowledge of SD-WAN technologies including load balancing,

IT Project Management:

- Proven ability to define business case and program charter alignment in order to build and strengthen internal customer relationships.
- Prioritize key deliverables; assumes full accountability for overall success of the project.
- Coordinate with track owners, seek inputs, compile and construct scope document. Secure signoff's and ensures downstream and upstream traceability.
- Proven experience in creating a project master schedule, coordinate and conduct meetings with individual track owners to detail out the stated milestones, call out dependencies. Conduct periodic reviews, capture deviations and escalate exceptional deviations.
- Execute projects utilizing established standard project management methodology including planning, scheduling, monitoring and managing projects through the entire project lifecycle
- Seek direction and decisions, in a timely manner, from the Project Steering Committee or the Project Sponsor on any issues that impedes the completion of the deliverables within the project schedule.

INTERNAL / EXTERNAL JOB POSTING



- Develop and implement an effective project communications plan, including planning, monitoring and adapting to address any communications needs throughout the project.
- Liaise with all stakeholders, partners and interested parties on the project.
- Create and maintain a high performing team environment for the project which includes conducting regular project team meetings, providing recognition (team and individual), providing corrective feedback specific to project tasks, ensuring high levels of enthusiasm for, and commitment to projects.
- Ability to develop and carry out detailed program management plan, secure signoffs with program sponsors. Set up implementation mechanisms to ensure that defined process is followed by the program team while executing various activities.
- Experience and desire to work in a fast paced diverse global delivery environment.

How to Apply

Interested applicants can by apply by emailing a cover letter and resume referencing **Job ID #: KSR.2021.16** in subject line to ksr-recruit@ksrint.com.

KSR International Inc. is committed to providing an environment that is barrier free. If you require accommodation during the hiring process, please inform us in advance to arrange reasonable and appropriate accommodation.

We thank everyone for applying, however only successful applicants will be contacted for an interview.